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| **STATE OF WISCONSIN, CIRCUIT COURT,** **COUNTY** | |  |
| Plaintiff(s): [Names and Addresses] | **Petition to Answer or to**  **Reopen Small Claims Action with Mail Service**  **[§799.14(1), Wis. Stats.]**  Case No. |
|  |
| -vs- |
| Defendant(s): [Names and Addresses] |
|  |

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| --- | --- | --- | --- | --- |
| **I declare that:** | | | | |
| 1. | I am the defendant in this action. | | | |
|  |  | | | |
| 2. | I believe I have a valid defense. | | | |
|  |  | | | |
| 3. | Service of the Summons and Complaint was allegedly made on me by mail, but I did not receive that notice. | | | |
|  |  | | | |
| 4. | On [Date]       I received actual notice that | | | |
|  | A. | judgment has been entered against me. | | |
|  |  | * I am signing this petition within fifteen days of receiving notice. | | |
|  |  | * I am signing this petition within one year after the judgment was entered. | | |
|  |  | * I ask that the court stay further proceedings on the judgment, vacate the judgment, reopen the action, and give me an opportunity to be heard. | | |
|  | B. | this action is pending, but a judgment has not yet been entered. | | |
|  |  | * I am signing this petition within fifteen days of receiving notice. | | |
|  |  | * I ask that the court give me an opportunity to appear in this action and answer the complaint. | | |
|  | | | | |
| **I declare under the criminal penalty of false swearing that the information I have provided is true and accurate.**  ►  Signature    Name Printed or Typed    Address    Email Address Telephone Number    Date State Bar No. (if any) |  | |